



Chambersburg Borough Town Council - Sep 28 2026 Agenda

Monday, September 28, 2026

The Mayor and Town Council of the Borough of Chambersburg will hold a Regular Public Council Meeting on Monday, September 28, 2026, at 7:00 PM in the Borough Hall Council Chambers, 100 South Second Street, Chambersburg, PA 17201. The following is a preliminary agenda:

1. Call to Order

- 1.1 Call Meeting to Order, 7:00 PM
(President of Council)

The meeting is also available via the Zoom meeting platform.

When: September 28, 2026 07:00 PM Eastern Time (US and Canada)

Topic: Chambersburg Town Council Meeting

Log in to Zoom in advance for this webinar is required

<https://us06web.zoom.us/j/88940242520>

- 1.2 Moment of Silence or Prayer
(President of Council)
- 1.3 Pledge of Allegiance
(President of Council)
- 1.4 Approval of Council Agenda as Presented
(President of Council)
Staff Recommends Approval

2. Items Transmitted for Council Review - Confidential

Those items which qualify as Confidential Items under Pennsylvania Law

- 2.1 Manager's Memo - Confidential Information
Attached is the Manager's Memo and supporting documents:

3. Public Comment

- 3.1 Hear Visitors Concerning Matters Other than those on the Final Agenda. Visitors Desiring to Comment on a Particular Agenda Item Should Make Comments as that Agenda Item Occurs.
(President of Council)

Please follow the rules for Public Comment and attempt to limit your remarks to three minutes or less.

4. Recognition

This section includes those items which permit Council to recognize Citizens for their Contributions, Volunteers for their Assistance, or Employees for their Service

4.1 Presentation of the Mike Waters Citizen of the Year Award.

It is again the time of year to announce the Mike Waters Citizen of the Year. In 2000 Council implemented an award that would keep the memory of Donald “Mike” Waters alive. This award is made annually to a citizen or organization of Chambersburg who exemplifies the memory of Mike and his dedication to volunteerism and the Borough of Chambersburg. Members of the committee are Guy Shaul, Mr. Don Waters, Council Member Butler and Council Member Kilbride. Former recipients include:

2000	Ray Depuy	2014	Robert L. Hewitt
2001	Yvonne Butts-Mitchell	2015	Samuel King
2002	Levester Taylor	2016	Ruth Ann Bigler
2003	Wayne Mowrey	2017	Paul Cullinane
2004	Yvonne Tomi Jones	2018	John Massa
2005	Will Pananes	2019	Donna Snyder
2006	Clint Bolte	2020	Craig Cordell
2007	Jack Jones	2021	Dara Taylor
2008	John Shearer	2022	Lance Walker
2009	Sam Gillespie	2023	Joanne Cochran
2010	Esther Wagner	2024	Kenneth Ditzler
2012	Louisa C. Cowles	2025	Mary Gotwald
2013	Rev. Jeff Diller	2026	

4.2 Thanks to Employees for their Service to the Community (President of Council)

At each Council Meeting, time is set aside to thank the Borough employees

5. Consent Agenda

This is the main motion to approve the proposed Consent Agenda

5.1 Approval of Consent Agenda (Award of Contracts, Routine and Previously Discussed) (President of Council)

6. Consent Agenda - Award of Contracts

- 6.1 Award Contract for the Access Control System for the Public Works Campus Project in Accordance with Sealed Bids Received September 24, 2026, to ATA Alarm and Communication Systems, Inc. of Chambersburg, Pennsylvania at a Lump Sum Bid of \$190,710, Within Project Budget for this Expense.

This contract covers the Access Control System required to secure the Public Works Campus. As part of the broader Public Works Campus Project previously reviewed by Town Council, this expense is within project budget for this expense.

Staff Recommends Approval.

- 6.2 Authorization to Award a Contract for the Snow Removal in Public Parking Lots from October 30, 2026 to May 1, 2027 to Pro Crane Rentals and Rigging, the Lowest Complying Bidder at its Bid Price, in Accordance with Sealed Bids Received on September 22, 2026.

Routine award of annual contract.

Staff Recommends Approval.

7. Consent Agenda - Routine

- 7.1 Authorization to Approve the Regular Public Council Meeting Minutes of July 20, 2026.

Routine approval of minutes.

Staff Recommends Approval.

- 7.2 Authorization to Approve the Town Council Meeting Schedule for 2027.

Due to holidays and conferences, the schedule changes slightly each year and can be amended throughout the year.

Staff Recommends Approval.

- 7.3 Authorization for the Borough Electric Utility and the Borough Manager/Director of Utilities to Engage Transource Energy to Investigate Technical Issues Related to Their Project and the Borough's Electric System.

The Borough is investigating whether the new project plan interferes with the Borough system's technical specifications.

Staff Recommends Approval.

- 7.4 Authorization to Approve the 2027 Pension Budget and Approve the Resolution to Distribute the 2026 Act 205 State Aid to the Pension Plans.

Annual pension plan contribution deposits for 2027.

Staff Recommends Approval.

- 7.5 Authorization to Accept a Settlement Offer from Progressive Insurance for Costs Associated with the Repair / Replacement of a Decorative Street Light Pole at the Curve where Philadelphia Ave. Turns into Norland Ave. next to Wilson College, which was Damaged by a Vehicle on February 22, 2026; Job Order 2026-218, in the amount of \$5,000.00 for Damages Totaling \$8,826.56.
Staff Recommends Approval.
- 7.6 Authorization for Council to Permit the Acting Director of Finance/Treasurer to Accept an Appointment to the Pennsylvania State Board of Accountancy for Which He Has Been Nominated.
The Pennsylvania Governor's Office is recommending the Acting Director of Finance/Treasurer for appointment to the Pennsylvania State Board of Accountancy. This appointment provides de minimis compensation and will require the Acting Director of Finance/Treasurer to travel bimonthly to meetings.
Staff Recommends Approval.
- 7.7 Authorization to Amend and Restate the Resolution of Council Last Adopted on March 24, 2025, Permitting the Borough Manager to Assist Other Communities, to Specifically Permit His Participation on the Board of Directors for the American Public Power Association (APPA), to Which He Has Been Nominated for Election. The nomination committee at the American Public Power Association (APPA) has nominated the Borough Manager for appointment to the APPA Board of Directors as the Pennsylvania delegate to the national association representing over 1,400 public power utilities including Seattle, Los Angeles, and Cleveland. This prestigious honor includes no compensation but will require the Borough Manager to travel to a few more national events while representing the 35 boroughs in Pennsylvania that operate municipal electric systems. Chambersburg is a proud APPA member and Jeffrey continues to serve as President of the Board for the Pennsylvania association. The formal vote to elect Jeffrey should happen in the next few weeks.
Staff Recommends Approval.
- 7.8 Authorization to Schedule the Independence Day Celebration and Associated Fireworks on July 4, 2027; Authorization for Proper Borough Officials to Execute a Contract Between the Borough of Chambersburg and Schaefer Fireworks in the Amount of \$20,000; Deposit of \$10,000 Upon Contract Execution.
2027 Fireworks approval.
Staff Recommends Approval.
- 7.9 Authorization to Approve a Professional Services Agreement with ASC Group, Inc., Harrisburg, PA, to Resurvey the Chambersburg Historic District with an Identification Level Survey as Required as Condition of a Hazard Mitigation Grant from the Commonwealth of Pennsylvania to Purchase the Property at 195 West Queen Street and to Demolish the Building on the Property, to be Paid by the Engineering Department Special Services Account.
Consultant services required as condition of a Hazard Mitigation Grant with the Commonwealth of Pennsylvania.

Staff Recommends Approval.

- 7.10 Authorization for the President of Town Council and Vice President of Town Council to Sign a Delegation of Signing Authority Form Authorizing Phil Wolgemuth, Deputy Borough Manager, to Sign and Submit Financial Invoices for HOME Program Grant Contract No. C000090762 Between the Pennsylvania Department of Community and Economic Development and the Borough of Chambersburg for \$1,518,270.00 to be Administered by Luminest, Inc. for the South Main Commons Project at 252/256 S. Main Street.

Authorization required to properly administer noted grant funds.

Staff Recommends Approval.

- 7.11 Authorization to Accept a Donation of \$50.00 to the Sister City Fund from the Falling Spring Chapter of AARP.

Routine authorization to accept a donation.

Staff Recommends Approval.

- 7.12 Authorization to Accept a Request from Scott Bert, of Herbert, Rowland and Grubic, Inc., to Grant a 30-day Extension for Town Council to Consider Action on Borough Plan RE-1632, a Final Land Development Plan for the Chambersburg Area School District to Construct a New Middle School at 1151 East McKinley Street.

Routine Extension of Time for Town Council to take action on a plan that was already reviewed by the Planning and Zoning Commission and Council.

Staff Recommends Approval.

8. Consent Agenda - Previously Discussed

- 8.1 Authorization to Release the Public Works Maintenance Bond Associated with Borough Plan RE-1516, Final Land Development Plan for Children's Aid Society of Franklin County. Routine release of a Public Works Maintenance Bond for public improvements constructed, inspected and found acceptable by the Borough, as associated with a previously approved plan for Final Land Development Plan for Children's Aid Society of Franklin County.

Staff Recommends Approval.

- 8.2 Authorization to Release the Public Works Maintenance Bond Associated with Borough Plan RE-1537, Final Subdivision and Land Development Plan for Corpus Christi Roman Catholic Church.

Routine release of a Public Works Maintenance Bond for public improvements constructed, inspected and found acceptable by the Borough, as associated with a previously approved plan for Corpus Christi Roman Catholic Church.

Staff Recommends Approval.

- 8.3 Authorization to Approve Public Works Acceptance and Security Release, Public Works Maintenance Agreement and Public Works Maintenance Bond Associated with Borough Plan RE-1563, Final Land Development Plan for AES Compassionate Care, LLC.

Routine public works acceptance and security release for a plan that was previously approved by Town Council.

Staff Recommends Approval.

- 8.4 Authorization to Approve Public Works Acceptance and Security Release, Public Works Maintenance Agreement and Public Works Maintenance Bond Associated with Borough Plan RE-1566, Final Subdivision and Land Development Plan for Quinn Station at Nicholson Square Village.

Routine public works acceptance and security release for a plan that was previously approved by Town Council.

Staff Recommends Approval.

9. Regular Agenda

- 9.1 Budget Presentation - Downtown Chambersburg
(Steve Christian, Executive Director Chambersburg Chamber)

The annual budget presentations will be available to the public following the meeting.

- 9.2 Budget Presentation - Economic Development
(Guy Shaul, Community and Economic Development Specialist)

The annual budget presentations will be available to the public following the meeting.

- 9.3 Budget Presentation - Shade Tree Commission
(Chris Snavey, Chair, Shade Tree Commission)

The annual budget presentations will be available to the public following the meeting.

- 9.4 Authorization to Approve an Ordinance to Amend the Code of the Borough of Chambersburg, Chapter 286 Thereof, Entitled Vehicles and Traffic; Parking Prohibited at All Times in Certain Locations.
(Borough Manager)

This is a routine update to add a previously approved prohibited parking area.

Staff Recommends Approval.

- 9.5 Adjourn

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